



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Revenue
TAX DIVISION

State Office Building
333 Willoughby Ave, 11th FL Side B
PO Box 110420
Juneau AK 99811-0420
Main: 907.465.2320
Fax: 907.465.2375

www.Tax.Alaska.gov

September 9, 2015

Dear Alaska-licensed Pull-Tab Manufacturer:

The State of Alaska is in the process of converting to a new tax revenue management system called Revenue Online. Following are several changes that will impact your organization.

How to apply for your 2016 license

Apply online through Online Permits and Licensing (OPAL) at www.tax.alaska.gov beginning 10/1/2015; no hard copy applications will be accepted this year;

The deadline to submit your 2016 online application is 12/15/2015;

No applications will be accepted from December 16, 2015 through February 21, 2016.

How to file your monthly reports for November 2015

The last day to submit your report through Online Permits and Licensing (OPAL) at www.tax.alaska.gov is December 31, 2015. If you miss this deadline, your report will be considered late and you will have to wait until the week of February 22, 2016 to file through Revenue Online.

How to file your monthly reports for December 2015

The due date for this report has been extended to March 31, 2016;
The report may be filed in Revenue Online beginning February 22, 2016.

How to file your monthly reports for January 2016 and February 2016

The due date for these reports has been extended to March 31, 2016;
The reports may be filed in Revenue Online beginning February 22, 2016.

Deadline to order stamps

Deadline to place stamp orders is December 31, 2015;
No stamp orders will be accepted from January 1, 2016 through February 21, 2016;
Stamp orders may be placed in Revenue Online beginning February 22, 2016.

Revenue Online Requirements:

Effective February 22, 2016 all applications, reports and payments must be submitted through Revenue Online at:
<https://online-tax.alaska.gov>.

Report file type

Revenue Online will only accept XLS (Excel) files; XML and csv files will no longer be accepted.

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Uploading Reports

You must file a report every month even if you have no activity;
Unrecognized stamp ID's will be not be accepted; contact me if this happens.

Stamp Orders

All orders must be placed through Revenue Online and a method of payment to ship the stamps will be required, i.e. Fed Ex or DHL account number.

Please feel free to contact me directly at (907) 465-3410 or Katrina.mitchell@alaska.gov should you have questions, concerns or comments.

Sincerely,

A handwritten signature in cursive script, appearing to read "Katrina Mitchell".

Katrina Mitchell
Gaming Manager