



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of Revenue  
TAX DIVISION

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[www.Tax.Alaska.gov](http://www.Tax.Alaska.gov)

September 9, 2015

Dear Alaska-licensed Pull-Tab Distributor:

The State of Alaska is in the process of converting to a new tax revenue management system called Revenue Online. Following are several changes that will impact your organization.

How to apply for your 2016 license

Apply online through Online Permits and Licensing (OPAL) at [www.tax.alaska.gov](http://www.tax.alaska.gov) beginning October 1, 2015. No hard copy applications will be accepted this year;

**The deadline to submit your 2016 online application is December 15, 2015;**

No applications will be accepted from December 16, 2015 through February 21, 2016.

Deadline to file monthly report for November 2015

The last day to submit your report through Online Permits and Licensing (OPAL) at [www.tax.alaska.gov](http://www.tax.alaska.gov) is December 31, 2015. If you miss this deadline, your report will be considered late and you will have to wait until the week of February 22, 2016 to file through Revenue Online.

How to file your monthly report for December 2015

The due date for this report has been extended to March 31, 2016;

The report may be filed in Revenue Online beginning February 22, 2016.

How to file your monthly report for January 2016 and February 2016

The due date for these reports has been extended to March 31, 2016.

The reports may be filed in Revenue Online beginning February 22, 2016.

Revenue Online Requirements:

Effective February 22, 2016 all applications, reports and payments must be submitted through Revenue Online at:

<https://online-tax.alaska.gov>.

Report file type

Revenue Online will only accept XLS (Excel) files; XML and csv files will no longer be accepted.

Required report information

Beginning with your January 2016 report, additional information required by 15 AAC 160.440 must be included in your report.

Information you are currently reporting:

Stamp ID, Ideal Net, Date Sold, AK License Number, License Name, License Type, and Return Reason

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Information you will be required to report beginning January 1, 2016:

Stamp ID, Ideal Net, Date Sold, AK License Number, License Name, License Type, Return Reason, the name and form number of the pull-tab series, the pull-tab serial number, the name of the manufacturer, the price per pull-tab, the pull-tab count, and the expected gross pay out of prizes.

Uploading Reports

You must file a report every month even if you have no activity;

Unrecognized stamp ID's will be not be accepted; contact me if this happens.

Please feel free to contact me directly at (907) 465-3410 or [Katrina.mitchell@alaska.gov](mailto:Katrina.mitchell@alaska.gov) should you have questions, concerns or comments. For your convenience, 15 AAC 160.440 is pasted below.

Sincerely,



Katrina Mitchell  
Gaming Manager

15 AAC 160.440. Distributor's monthly report

(a) The monthly report required under AS 05.15.183(d) must be submitted on a form provided by the department. The monthly report must include the following information for each pull-tab series distributed by the licensed pull-tab distributor since the last required monthly report:

- (1) the name and form number of the series;
- (2) the pull-tab serial number;
- (3) the state identification number;
- (4) the distribution date;
- (5) the name of the manufacturer;
- (6) the price per pull-tab;
- (7) the pull-tab count;
- (8) the expected gross pay out of prizes;
- (9) the ideal net;
- (10) the name of the permittee, operator, or licensed pull-tab distributor to whom the pull-tab series was distributed;
- (11) repealed 1/1/2003;
- (12) repealed 1/1/2003.

(b) A distributor shall maintain for three years immediately following the end of the calendar year of the sale a record of the price that the permittee or operator paid for each pull-tab series distributed. The distributor is not required to include this information in the monthly report made under AS 05.15.183(d), but must provide it to the department upon request.